



American Recovery and Reinvestment Act of 2009



State of Arkansas
Arkansas Economic Development Commission – Energy Office

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TELEPHONE NUMBER: 501-682-7678	

Name (type or print): _____

Title: _____

Address: _____

Telephone Number: _____

Fax Number: _____

E-Mail Address: _____

Signature*:
USE INK ONLY; UNSIGNED PROPOSALS WILL NOT BE CONSIDERED

Identification: _____

Federal Employer ID Number	Social Security Number
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FAILURE TO PROVIDE TAXPAYER IDENTIFICATION NUMBER MAY RESULT IN PROPOSAL REJECTION				
Business (check one):	Designation	Individual *	Sole Proprietorship *	Public Service Corp *
		Partnership *	Corporation *	Government/ Nonprofit *

*Signature indicates that vendor has read and prepared to meet all General Assurances and Supplemental Terms and Conditions of the American Recovery Reinvestment Act of 2009 in addition to any requirements by the State of Arkansas listed in SP-11-0028 should they apply.

Vendors are responsible for the delivery of their proposal documents to the Arkansas Economic Development Commission – Energy Office. Proposals will be accepted on a rolling basis. The Arkansas Economic Development Commission – Energy Office will have a maximum of one week to respond to vendors.

SCOPE WORK

SCOPE

The primary objective of the Renewable Technology Rebate Fund is to support the installation of renewable energy systems in the form of small-scale electric generation, solar and wind, as well as solar domestic hot water systems. The non-residential consumers eligible to participate include commercial consumers, nonprofits, schools, local government entities, state government entities, industrial customers, farms, owners of multi-family residences or any other entity approved by AEO. An eligible contractor is a company or individual that designs, installs, sells and services renewable energy system and equipment to residential and non-residential consumers. The following program requirements apply:

- a. Photovoltaics – appropriately sized units on existing rooftops and parking shade structures; or 60 kW systems or smaller installed on the ground within the boundaries of an existing facility.
- b. Wind turbines – 20 kW or smaller (larger wind turbines will require additional environmental review and may be considered on a case-by-case basis).
- c. All equipment must be new and commercially available. Additionally, systems must meet applicable UL, IEEE, and/or NEC standards, as well as, SRCC standards for thermal systems.
- d. Rebate applicants for electric systems must obtain an interconnection agreement with their electric utility and participate in the net-metering program. This does not include thermal systems.
- e. All locations must be reviewed for potential impacts to historic buildings and/or sites, as well as potential environmental impacts, which could affect eligibility.

PROGRAM RESTRICTIONS:

- a. Systems may not be used for casinos or other gambling establishments, aquariums, zoos, golf courses, swimming pools, or mobile homes that are not on a foundation.
- b. Applicants are allowed one application for the Renewable Technology Rebate Fund for Electric Systems per building or facility. Applicants are also permitted one application for the Renewable Technology Rebate Fund for Thermal Systems per building or facility.
- c. Those small cities and counties receiving funds for systems through the AEO Energy Efficiency Conservation Block Grant (EECBG) Program are not eligible to participate in this rebate program

ADDITIONAL PROPOSAL REQUIREMENTS

1. CERTIFICATION

Vendor must be a North American Board of Certified Energy Practitioner (NABCEP), or identify subcontractor with NABCEP certification who will review all installations made by vendor. Copies of all applicable training and/or certification documentation must be turned in with proposal.

2. BONDED/INSURED

Vendor must be bonded and insured. Proof of license(s) and insurance is required in proposal submission.

3. DUNS AND CCR NUMBER

Vendor must obtain a DUNS and CCR number. Contractor agrees to provide the State of Arkansas with its unique DUNS number, "data universal numbering system", prior to being on the qualified vendor list and also agrees to maintain current registrations in the Central Contractor Registration (www.ccr.gov) at all times during which it has active federal awards funded with ARRA funds.

4. VENDOR REFERENCES

Each respondent is to provide, with RFQ response, a list of at least three client references. Include contact person, title, address, and phone number or email address. These references may be contacted and asked to confirm:

- That the provider has, under previous agreement, successfully performed work of a similar nature to that detailed in this RFQ.
- That the provider met all obligations under afore mentioned agreement with regard to the quality of work, completion date, and agreed upon dollar amount.
- That the provider and all staff conducted themselves in a highly professional and ethical manner.

5. IDENTIFICATION OF BUSINESS

- a. State the full name and address of the business/individual, the telephone and fax numbers, and the names, addresses, e-mail addresses and telephone numbers of person(s) that will perform, or assist in performing, the work proposed.
- b. A summary of the business/individual's experience in requested service areas, as specifically mentioned in the scope of work.
- c. Provide proof of NABCEB certification for contractor or subcontractor.

6. PERSONNEL AND EXPERIENCE

Vendor must have experience in renewable energy systems installation. Vendor must provide the following information:

- a. Number of years in business
- b. Principal sector of work (residential or commercial)
- c. Describe in detail your knowledge of renewable energy, installation and maintenance, as well as other skills or knowledge that may be applicable.
- d. Include information about installation work you have completed in the past, including images of installed systems (if applicable).
- e. Number of systems installed in the last five (5) years:

Systems	Number	Size (kW)
Photovoltaic		
Solar Water Heating		
Geothermal		
Biomass		
Other		