Arkansas Department of Environmental Quality  
Tire Accountability Program (TAP)

Business Plan Checklist  
APC&EC Regulation No. 36

<table>
<thead>
<tr>
<th>District Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submittal Date</td>
</tr>
</tbody>
</table>

Does the Plan include a List of Permits by Number and AFIN? □ YES □ NO

**USED TIRE PROGRAM (UTP) OVERVIEW** – Reg. 36, Chapter 4

1. Is the square mileage served by the included?  
   - Yes □ No □ N/A □

2. Is the population based on the most recent federal census included?  
   - Yes □ No □ N/A □

3. Are the names, addresses, phone number, and email address included for all the board members?  
   - Yes □ No □ N/A □

4. Is this District part of an Inter-District?  
   - Yes □ No □ N/A □

5. If yes, is the written Inter-District agreement included with the Plan?  
   - Yes □ No □ N/A □

6. Does the District have an approved Solid Waste Management Plan?  
   If no, why? ________________________________  
   - Yes □ No □ N/A □

**CURRENT FISCAL YEAR OPERATIONS**  

1. Does the Plan include a description of all equipment used, including the type, year manufactured, debt obligations related to the equipment, and whether the equipment is leased or owned?  
   - Yes □ No □ N/A □

2. Does the Plan include a listing of all contract obligations including the amount, scope, and length?  
   - Yes □ No □ N/A □

3. Does the Plan include a detailed description of how the District manages tires?  
   - Yes □ No □ N/A □

4. Does the Plan include an explanation of costs for Tire Collection Centers managed by the District?  
   - Yes □ No □ N/A □

5. Does the Plan include an explanation of costs associated with trailers?  
   - Yes □ No □ N/A □

6. Does the Plan include an explanation of costs associated with Transfer Stations?  
   - Yes □ No □ N/A □

7. Does the Plan include an explanation of costs associated with Tire Processing?  
   - Yes □ No □ N/A □

8. Does the Plan include an explanation of costs for the actual mileage for the District?  
   - Yes □ No □ N/A □

9. Does the Plan include an explanation of personnel costs?  
   - Yes □ No □ N/A □

10. Does the Plan include the quantity of tires currently on property owned, leased, or otherwise controlled by the District?  
    Amount? ________________________________  
    - Yes □ No □ N/A □

11. Does the Plan include a listing of debt and debt-repayment obligations, including a repayment schedule?  
    Total Debt Obligations? ________________________________  
    - Yes □ No □ N/A □

**NEXT FISCAL YEARS OPERATIONS**

1. Does the Plan include a written description of how the District will
2. Does the Plan include estimated costs of utilities, personnel, equipment, fees, leases, facilities, and any other costs related to the primary operations of the used-tire recycling program? Total Expenses?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

3. Does the Plan include details of capital improvement and maintenance activities along with estimated expenditures? Estimated Amount?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

4. Does the Plan include estimated transportation and fuel costs?

| Amount?
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

5. Does the Plan include a listing of all tire-collection centers with physical addresses?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

6. Does the Plan include a listing of the types of tires managed, including recyclable tires, waste tires, and used tires culled for resale?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

7. Does the Plan include a description of the District’s tire-management and processing goals?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

8. Does the Plan include discussion regarding initiatives to increase efficiency the District will pursue?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

9. Does the Plan include discussion regarding initiatives to increase productivity the District will pursue?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

10. Does the Plan include discussion regarding initiatives to promote recycling and sustainability the District will pursue?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>
