



**ARKANSAS  
DEPARTMENT OF ENVIRONMENTAL QUALITY**

Teresa Marks, Director

**Grant Number**

SEA 00-07

**Solid Waste Management Division, Programs Branch  
SOLID WASTE AND RECYCLING GRANTS  
2007 APPLICATION FORM  
(STATE FISCAL YEAR 2008)**

1.0 Southeast Arkansas RSWMD  
Name of Applicant (This may be a city, county, municipality, etc.)

1.1 Robert Quinn Lea  
Contact Person (This person must be available to answer questions regarding this grant.)

1.2	<u>P.O. Box 6806</u>	<u>Pine Bluff</u>	<u>Jefferson</u>	<u>71611</u>
	Address	City	County	Zip

1.3	<u>870</u>	<u>536-1971</u>	<u>870</u>	<u>536-7718</u>	<u>quinnlea@cablelynx.com</u>
	Area Code	Telephone		Fax	E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Material Recovery Facility
<input type="checkbox"/> Composting Equipment Specify type	<input type="checkbox"/> Recycling Equipment Specify type
<input type="checkbox"/> Education	<input type="checkbox"/> Solid Waste Planning
<input type="checkbox"/> Transfer Station with Recycling	

2.1	Project Total Cost	Grant Amount Requested
	\$ <u>52,715.55</u>	\$ <u>52,715.55</u>

- 3.0 Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
  - 3.2 What items are/will be recycled.
  - 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
  - 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

**QUESTIONS FOR NARRATIVE FOR GRANT NUMBER SEA 00-07  
SOUTHEAST ARKANSAS RSWMD**

**3.0 Project Description**

All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:

- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).

The Southeast Arkansas Regional Solid Waste Management District's staff will provide administrative assistance to each recycling grant applicant and also provide technical assistance throughout the year.

- 3.2 What items are/will be recycled?

N/A

- 3.3 Project location and population served by the project (whom do you expect to participate in the program?).

Southeast District, Population: 229,544

- 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

N/A

**4.0 Administrative Requirements**

- 4.1** Does the applicant hold current environmental permits required for this project?  
Yes  No  No, but have applied  Not Applicable
- 4.2** If existing equipment serves the project area, provide justification why this project is not a duplication of services.
- 4.3** Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*  
Yes  No
- 4.4** Projected beginning date July 2007
- 4.5** Projected completion date June 2008
- 4.6** Attach completed Budget, Appendix A
- 4.7** Attach signed Minimum Conditions of Grants, Appendix B
- 4.8** Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

**Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.**

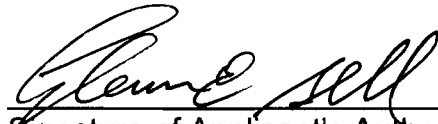
**Grant Number**

SEA 00-07

**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.



Signature of Applicant's Authorized Representative

Executive Director

(870) 536-1971

7/30/07

Title

Telephone Number

Date



Signature of RSWMD Board Chairman

Glenn "Sonny" Cox

7/30/07

Print name

Date

**THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.**



~~Teresa Bechtel~~ (ADEQ Programs Branch)

10-9-2007  
Date



Steve Martin (ADEQ Solid Waste Management Division Chief)

10/09/2007  
Date

## APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.  
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

<b>Grant Number</b>
SEA 00-07

**(A) PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.**

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services			0
2. Professional Services	52,716		52,716
3. Capital Outlay			0
4. Services and Supplies			0
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	52,716		
6. Total Matching Resources Committed to the Project		0	
<b>TOTAL PROJECT COST</b> (Transfer to Page 1)			52715.55

**(B) REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.**

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
Recycling Grant	52,716	52,716	52,716
Landfill Tipping Fees			
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify)			
<b>TOTAL REVENUE</b>	52,716	52,716	52715.55

## APPENDIX A – PROJECT BUDGET DEFINITIONS

1. **PERSONNEL SERVICES** – Even if the applicant is not seeking Recycling Grant funds to pay salaries, this expense should be considered as part of the project cost. This expense may be considered a matching resource. List principal project personnel salaries directly on this form. Be sure to total grant funds requested, matching resources, and total costs in the space provided. This section must be completed.
2. **PROFESSIONAL SERVICES** - List consultants, contractors, etc. Services may include those of a web page designer or consultant. Be sure to total grant funds requested, matching resources, and total costs in the space provided.
3. **CAPITAL OUTLAY** - List all items to be purchased with a value greater than \$300. Include equipment, structures, and items relating to them. Be sure to total grant funds requested, matching resources, and total cost in the space provided.
4. **SERVICES AND SUPPLIES** – Include items not itemized in “Personnel Services,” “Professional Services,” and “Capital Outlay.” Examples are duplicating, materials/supplies, postage, publication charges, travel, etc. Be sure to total grant funds requested, matching resources, and total costs in space provided. This section must be completed.

**\*Matching Resources** include cash or in-kind contributions. **In-kind contributions** include any documented contribution, such as real estate, goods or services, and labor, and should be valued using a defensible, auditable method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value.

## APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

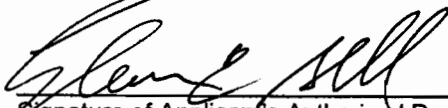
- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$15,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.



Signature of Applicant's Authorized Representative

Executive Director

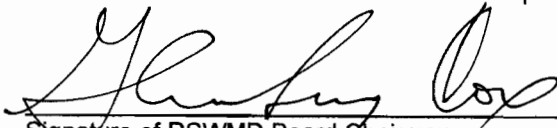
870-536-1971

7/30/07

Title

Telephone Number

Date



Signature of RSWMD Board Chairman

Glenn "Sonny" Cox

Print name

7/30/07

Date

Grant Number

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The Southeast Arkansas Solid Waste Management District will submit a grant applications to the Arkansas Department of Environmental Quality for grants for the State Recycling fund for \$364,876. The applications propose to utilize funds in the following ways: District Administration \$52,716; Arkansas County - Education \$5,000; and Transfer Station with Recycling \$23,094; City of Crossett - Composting Equipment \$22,814.50; City of Hamburg - Composting Equipment \$22,814.50; Bradley County - Transfer Station \$8,584.50; City of Warren - Composting Equipment \$8,584.50; City of Eudora - Composting Equipment \$20,000; City of Dermott - Composting Equipment \$20,000; Cleveland County - Recycling Equipment \$11,550; City of Dumas - Material Recovery Facility and Recycling Equipment \$20,915; Drew County Material Recovery Facility \$38,443; City of Monticello - Transfer Station \$38,443; Jefferson County - Education \$4,100 and Recycling Equipment \$32,251; Lincoln County - Recycling Equipment \$20,000; City of Star City - Planning Grant \$19,666.

The Pre Application list may be reviewed at the District's office at the address below. Written comments may be made to the SEARSWMD at 721 South Walnut Street, Pine Bluff, AR 71601 or mailed to P. O. Box 6806 Pine Bluff, AR 71611. Written comments will be accepted though Tuesday, June 19, 2007. Questions regarding the above may be directed to Mr. Quinn Lea at 870-536-1971

NOTE - This Affidavit may be made by the business manager of the newspaper.  
STATE OF ARKANSAS  
County of Jefferson

Case.....

PROOF OF PUBLICATION

- from -  
THE COMMERCIAL  
Pine Bluff, AR  
GRANT APPLICATION  
In Case of  
Plaintiff  
vs.  
Defendant

Pending in the

Court

I, Marcie Davenport do solemnly swear that I am the business manager of THE COMMERCIAL, a Daily Newspaper, printed and Published in Pine Bluff, Arkansas; that I was such business manager at and during the period of the legal advertisement in the case of.....  
GRANT..APPLICATION..FOR RECYCLING FUND.....  
SOUTHEAST ..ARKANSAS..ECONOMIC..DEVELOPMENT  
....pending in.....court, in said county, and at the dates of the advertisement hereinafter stated, that during said period a newspaper was printed and has a bona fide circulation, in said county; a newspaper regularly printed and published in said county and had a bona fide circulation therein for a period of six months next before the date of the first publication of said advertisement and that said advertisement was published in the regular issue of said newspaper for 1..time(s), the first time thereof has been made

the first on the 20TH day of MAY 2007  
the second on the day of 2007  
the third on the day of 2007  
the fourth on the day of 2007  
the fifth on the day of 2007  
the sixth on the day of 2007  
and the last time on the day of 2007

Fees for Printing \$ 67.34  
Cost of Proof \$ 0.00  
TOTAL \$ 67.34

Subscribed and sworn to me before this 21ST day of MAY 2007

*Handwritten signature of Notary Public*

Notary Public  
My Commission Expires April 15, 2015

*Handwritten signature of Marcie Davenport*

Business Manger