

**ARKANSAS WASTEWATER LICENSING COMMITTEE**  
**Wednesday, August 14, 2013**  
**ADEQ Meeting Rooms 5C05/5C06**

Committee Members

Kelly Bryant, Evergreen Packaging, Inc.  
Jennifer Bouldin, Ph.D., Arkansas State University  
Jimmy Smith, Searcy Water & Sewer  
Tommy Tooke, Tyson Foods, Inc.  
Steven Upton, Heber Springs Wastewater Department  
Craig Uyeda, Executive Secretary, ADEQ  
William Winn, City of Fayetteville  
Lisa Ellington, Paragould Light, Water & Cable – absent

**MINUTES**

The meeting of the Arkansas Wastewater Licensing Committee was called to order at 10:10 A.M. on Wednesday August 14, 2013, by Chairman Bryant.

Public Present: Sandra Luttrell, Deb Gerst, Richard Healey, Amy Schluterman, ADEQ; Randy Engram, Richard Kyser, Michael Kline, LRWWU; Randy Harper, Jonathan Richardson, AETA; Susan Poe, ARWA

Previous Minutes: **Ms. Bouldin made a motion that the May 29, 2013, Committee Meeting Minutes be approved as written, Mr. Upton seconded, carried.**

Financial Reports: Mr. Uyeda presented the Wastewater Licensing Funds and FY 2013 Wastewater Licensing Expenditures report. Mr. Winn asked if more licensing funds were expected in the next quarter. Mr. Uyeda confirmed that they were.

Licensing Report: Ms. Luttrell presented the Licensing Report. Mr. Winn asked if the Class IV people, who had initially failed the test, were being retested. Ms. Schluterman said that some of them were retested. He also asked if they had taken the training review. She said that they had. Mr. Winn also stated that the new License Issuance Report “break-down” is helpful and appreciated.

Public Comments: Mr. Harper of AETA gave handouts of the summary of their work. He spoke about their newly dedicated lab (August 6) and gave their wastewater training statistics.

Ms. Poe, with the Arkansas Rural Water Assoc. gave handouts of their wastewater classes that were held during January - July, 2013.

Mr. Randy Engram addressed the Committee about his desire for reciprocity from Georgia to Arkansas as a Class IV licensed operator. He explained his education, training and supervisory experiences. He has thirteen years of wastewater work experience in Georgia and two years in Florida. He currently holds a Georgia Class I license from 2005-2015. He held supervisory positions for seven years. He was Lead Operator and Safety Coordinator. During his time as a Safety Coordinator, they won safety awards three

years in a row. Mr. Upton clarified that the Committee had granted him an Arkansas Class III licensure, which he now wanted to be considered for the Class IV licensure, and that he should be allowed to sit for the exam.

After lengthy review, **Mr. Winn made a motion that Committee members review reciprocity information on Georgia's website with a deadline set for August 20<sup>th</sup> to reply with their decision on granting Class IV certification (date reflects cut-off time to register for ABC's Class IV test on September 4). Ms. Bouldin seconded, carried.**

Old Business: Kenneth Carter, Oklahoma reciprocity applicant – **Ms. Bouldin made a motion that since Mr. Carter meets the requirements of the Class III license, he should be granted an Arkansas Class III license. Mr. Upton seconded, carried.**

Joseph Helwig, Tennessee reciprocity applicant – **Ms. Bouldin made a motion to table this issue until clarification is received from the applicant of his total training hours and his license classification from the state of Tennessee. Mr. Tooke seconded, carried.**

New Business: Mayo Miller, requested to test for Class II license – Ms. Luttrell explained that he has over 300 hours of training (includes college transcripts) and received his Arkansas Class I license this year. **Mr. Upton made a motion to allow Mr. Miller to test for the Class II exam based on his experience listed in the information provided to the Committee. Ms. Bouldin seconded, carried.**

Ms. Bryant did ask committee members to consider Ms. Bouldin's replacement, as her second term ended July 31, 2013. It was noted that the person must have Wastewater training. Ms. Bouldin said they must have association with a college, professional school or University in Arkansas. Ms. Bryant proposed a deadline of September 4, to receive the names of person's who might be considered for this position. Ms. Bouldin had someone in mind that she might be able to recommend. Ms. Bryant said it would be good to have a short list to consider and biographical information on each by September 4, 2013.

Ms. Bryant announced the next Arkansas Wastewater Licensing Committee Meeting as: **Wednesday, November 13, at 10:00 A.M.**

**Ms. Bouldin made a motion to adjourn the meeting at 11:02 A.M. Mr. Tooke seconded, carried.**

Respectfully submitted,

Deborah Gerst